



# Cement Corporation of India Limited

(A Govt. of India Enterprise ; ISO-9001:2015 Certified)

## Rajban Cement Factory

Teh. :Paonta Sahib(HP)-173029.

CIN-U74899DL1965GOI004322

PHONE: 01704-266205 ;FAX: 01704- 266270

Website: [www.ccilttd.in](http://www.ccilttd.in); e -mail: [rajban@ccilttd.in](mailto:rajban@ccilttd.in), [ccimmrjo@rediffmail.com](mailto:ccimmrjo@rediffmail.com)



NIT NO.: RCF/M&S/PJBH /2024-25/

Dated: 25.09.2024

### NOTICE INVITING E-TENDER (NIT)

(Only through e-procurement)

**1.0 Online electronic bids through Electronic Tendering System (ETS) are invited for Replacement /cleaning of bags of PJBH along with removal & fitting of cages**

The supplier should be having sufficient experience in the field. The complete set of tender documents is available on websites [www.ccilttd.in](http://www.ccilttd.in); [www.etenders.gov.in](http://www.etenders.gov.in).

E-TENDER NO.	RCF/M&S/PJBH /2024-25/
MODE OF TENDER	Limited E -Procurement System (Online Part A - Price Bid)
Date of NIT available to parties to download	25.09.2024 at 10:00 hrs
i) Tender Fees	Nil
ii) Transaction Fee	Nil
Last date of submission of EMD, valid SSI/NSIC/MSME certificate and other documents required as per tender terms & conditions under covering letter(Annexure-1)	02.10.2024 at 14:30 hrs
Date of Starting of e-Tender for submission of on-line Techno-Commercial Bid and Price Bid at <a href="http://www.cci-etender.com">www.cci-etender.com</a>	From 25.09.2024 at 10:00 hrs Till 02.10.2024 at 14:30 hrs
Date & time of opening of Part-A (i.e. Techno-Commercial Bid)	03.10.2024 at 15:00 hrs
Date of opening Price Bid	To be Communicated Separately
Validity of Bid	180 days from the date of the techno- commercial bid opening.

Offer is invited for the following as per details given below:

<b>NIT No.</b>	<b>Name of the Item</b>	<b>Quantity</b>
RCF/M&S/PJBH /2024-25/	Replacement /cleaning of bags of PJBH along with removal & fitting of cages	400 ± 20%

1. Only those tenders will be considered who fulfil the terms & conditions mentioned in the tender documents.
2. Only those tenders will be considered who deposit the earnest money before due date.
3. The price-bid should be only as per CCI's price bid format otherwise the tender is liable for rejection.
4. The vendors/ bidders are requested to visit CCI website for Part I & II and Annexure 1-9
5. The bidders must sign and uploaded online Annexure- 9 along with the techno-commercial bid of the tender.

HOD (Mech.)

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## ***Rajban Cement Factory***

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### **List Of Annexures**

The tender documents comprise of following:-

Annexure-A	Important Instructions to Bidders for E-Procurement.
Annexure-1	Covering letter which must be submitted by tenderer duly filled in.
Available on website	General terms & conditions , Part -1 & Part -2 along with Annexure 1 to 9
Annexure-9	Declaration letter of having read and understand the GTC to be uploaded duly filled, signed and stamped
Annexure-B	Part-III- Special terms & conditions
Annexure-C	Part IV-Scope of Work
Annexure-D	Input Tax Credit
Annexure-E	Price bid

HOD (Mech)

**Important Instructions For E-Procurement**

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, NewDelhi-110003.

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p><b>Process of E-tender:</b></p> <p><b>Registration:</b></p> <p>The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his /their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement.(Bids will not be recorded without Digital Signature).</p> <p><b>SPECIALNOTE:</b>ThePriceBidAndTheCommercialBidHasToBeSubmittedOn-Lineat<a href="http://etenders.gov.in">etenders.gov.in</a></p> <ol style="list-style-type: none"> <li>1).Vendors are required to register themselves online with <a href="http://etenders.gov.in">etenders.gov.in</a> Register as Vendor Filling up details and creating own user id and password→Submit.</li> <li>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</li> </ol> <p>In case of any clarification, please contact CCI/NIC-CPPP portal. Contact person (Cement Corporation of India):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> <li>1. HOD(Mech) CCI,Rajban Cement Factory, Mb. :7827989585</li> </ol> </td> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> <li>2. HOD (MM) CCI Rajban Cement Factory Mob: 7827989577 E-mail-<a href="mailto:ccimmrjo@rediffmail.com">ccimmrjo@rediffmail.com</a></li> </ol> </td> </tr> </table> <p><b>(A) Help Desk (NIC-CPPP):</b> (E-commerce):8077213001</p> <p><b>(B) SystemRequirement:</b> Windows8,10 Professional OperatingSystem, InternetBrowser-9, 10 &amp; 11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p><b>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT <a href="http://etenders.gov.in/e-procure / app">etenders.gov.in/e-procure / app</a> FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</b></p>	<ol style="list-style-type: none"> <li>1. HOD(Mech) CCI,Rajban Cement Factory, Mb. :7827989585</li> </ol>	<ol style="list-style-type: none"> <li>2. HOD (MM) CCI Rajban Cement Factory Mob: 7827989577 E-mail-<a href="mailto:ccimmrjo@rediffmail.com">ccimmrjo@rediffmail.com</a></li> </ol>
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	<p>(A) Part I :Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT .Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II :Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b> The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document &amp; EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. The maximum size of single document for upload is 5MB.</p> <p>Once documents are uploaded in the library, vendors can attach document Through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email ID. provide dis valid and update dat the stage of registration of vendor with Tender wizard (i.e. Service Provider).Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, ifany, will be that of the Responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.

8	<p><b>Bidding in e-tender &amp; Reverse auction:</b></p> <p>(a). Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>(b). The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>a. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>b. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>(c). The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>(d). All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>(e). It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>(f). No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>(g). Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
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09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <b>etenders.gov.in</b> of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the homepage <b>etenders.gov.in</b> to familiarize themselves with the system before e bidding.

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## **Rajban Cement Factory**

Teh. :Paonta Sahib(HP)-173029.

### Covering Letter

(On the Letterhead of the Bidder)

To,

HOD (Mech),  
Cement Corporation of India Ltd.  
Rajban Cement Factory  
Distt. Sirmour (H.P.) -173029

**Subject:** Limited E-tender for Replacement /cleaning of bags of PJBH along with removal & fitting of cages

**Ref.No.:**Your NIT No.: RCF/M&S/PJBH /2024-25/

Dt. : 24/09/2024

Dear Sir,

With reference to your tender for the above work, We/I hereby submit our/my tender online in two Parts i.e. Part-A Techno-Commercial bid and Part-B Price-bid as per NIT and instructions in the tender documents.

**Part-A: Techno-Commercial Bid:On-Line Submission (Soft Copy)**

The following documents duly filled in, signed digitally and stamped are up-loaded On-Line through [www.cci-etender.com](http://www.cci-etender.com) of CPP system.

S. No.	Description	Yes/No/NA
1	The Tender Special terms and conditions in Part III Annexure-B duly signed digitally and stamped on each page in token of acceptance of the same in its entirety	
2	Scanned copy of Covering letter Annexure -1	
3	Scanned copy of Integrity pact & IEM. (Annexure -2)	
4	Certificate whether any officer of your Corporation is related to me/us or not (Annexure-3)	
5	Bidder firm/ Company profile (Annexure-5)	
6	Details of orders executed, including CCI during last 7 years (Annexure-8)	
7	Declaration letter having read and understood the GTC. (Annexure-9)	
8	GST Registration No	
9	Scanned copy of the PAN card in the name of company.(in case of proprietary firm it can be in the name of the proprietor)	
10	In case of firm registered with MSME, Certificate from MSME (NSIC Certificate) clearly Specifying the date of registration along with starting of manufacturing process and whether it is registered under ST/SC. The firms registered with MSME will also have to submit a copy of Udyog Aadhar Memorandum	
16	Input Tax credit(Annexure E)	
17	Submission of EMD(DD/BG/Gateway)	

**Part-B: Price bid to be submitted on-line as per “PRICE BID” format.**

We/I hereby declare that We/I have not been debarred from tendering for contracts in any of the departments of Govt./Semi Govt./Public Sector Undertaking and Local Bodies.

We/I certify that the information given by us/me in the tender documents is correct and if at any stage the same is found to be incorrect, the contract will be liable to be terminated /rescinded and action may be taken against us/me by the Corporation for damages.

We are/I am duly authorized/ empowered to sign all the tender documents

- a) Name of the Tenderer :.....
- b) Full Postal Address: .....  
.....  
.....
- c) Telegraphic Address/Telex/Fax :.....
- d) Phone: Office.....Residence.....
- e) E-mail:.....

Yours faithfully,

SIGNATURE OF THE TENDERER  
WITH SEAL

WITNESS (NAME & ADDRESS)

1. -----

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2. -----

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**Rajban Cement Factory**  
Teh. : Paonta Sahib(HP)-173029.

**PART - III**  
**Special Terms and Conditions**

**1- Scope Of Work:**

1. Opening & closing of top door of bag house as per requirement.
2. Dismantling & fitting of purging pipe.
3. Replacement /cleaning of bags Ø152 \* 10080 long along with removal & fitting of cages.
4. The tenderer has to depute sufficient manpower on 24\*7 basis for completion of the work in stipulated time period.
5. No bag and cages should be damage during dismantling and fitting of bags and cages.
6. Old/ removed bags to be shifted to scrap yard safely & securely will be solely in successful tenderer scope
7. All tools & tackles will be in scope of the tenderer.
8. PPE's & safety equipments will be in scope of tenderer.
9. All safety rules are to be followed during the work.

**2- Eligibility Criteria:**

The tenderer will only be qualified, if the eligibility criteria mentioned below in the techno-commercial bid of the tender is fulfilled as under:

Sr. No.	Requirement	Document Proof
1	The tenderer should have experience of replacement job of filter bags and cages of dust collector/PJBH in cement plant or other similar process industry	Work order copies to be submitted

**3- Prices:-**

- a- The rates should be quoted in prescribed Price Bid format in INR (Rs.) only as per the (Annexure –E) enclosed.
- b- Price should be quoted including your all manpower mobilization & transportation of your material and tools & tackles required for the above job, insurance and other charges, if any
- c- The Lowest Bidder (L-1), single successful tenderer shall be evaluated on the overall L-1 basis excluding the GST part.

**4- Period Of Contract:-**

The total work has to be completed within 10 days.

**5- Payment Terms :-**

1. 90% Payment after job completion verification shall be made within 15 days through RTGS/NEFT after submission of bill & satisfactory completion of the work
2. Balanced 10% within 03 months after deduction of TDS under IT Act and GST & other deduction, if any.

**6- Mode of Payment:-**The Payment will be released through RTGS/NEFT.

- 7- **Liquidated Damage:-**L.D. @ 0.5 % shall be levied for delay in every 03 days to the maximum of 5% of the contract value and recovered from the bill.
- 8- **Penalty:-**In case of any bag damage during fitting of the new bags, a penalty of Rs . 1000 per bag will be imposed to the contractor.
- 9- **Paving Authority:** -HOD (Fin), CCI Rajban

**10- Terms & Conditions :**

- a) The party shall arrange all tools and tackles, PPE required for taking up the jobs as per scope of work given above.
- b) All other works like lifting tools, welding machines, welding cables, cutting torch with flash back arrester, pressure regulators & hose pipes, Safety belts, tools & tackles for above job will be in successful tenderer scope.
- c) The job to be executed round the clock (i.e., 24 hrs.) during the dismantling & erection work to expedite the work at the earliest.
- d) The contractor is solely responsible to fulfil basic amenities for his deployed manpower. There is no involvement / responsibility from any aspect related to above by the CCI management.
- e) Accommodation(lodging only) to the workforce engaged will be provided by CCI as per availability on chargeable basis.
- f) All the safety Rules and Regulations should be followed strictly such as wearing of helmets, safety belts etc. Safety equipment's/items, masks, sanitizer, gloves, soap, safety shoes shall have to be arranged by the contractor.
- g) Statutory levies of income tax or any other tax etc. if any shall be recovered at source by way of deduction from the bill, if applicable.
- h) The tenderers having PAN card, GST registration number and ESI code number under ESI act 1948 are only eligible to participate in the tender.
- i) The Contractor has to abide the necessary statutory requirements viz.Group Accidently policy, ensure ESI Act policy & follow rules & regulations of Labour Law as enforced by the State/Central Government from time to time. CCI will not be responsible for any mishaps while attending the work.
- j) The tenderer is required to submit the photocopies of PAN card, ESI code no. and GST registration number.
- k) The quality of the work should be as per the relevant standard and to the entire satisfaction of Engineer-in-Charge. In case of any defects pointed out should be rectified expeditiously without any additional cost to the Corporation so as to complete the job within the stipulated schedule period.
- l) In the event of any question, dispute, breach or difference arising in respect of the meaning and scope of terms & conditions herein above, the decision of the General Manager will be final and binding to all and in case of any dispute with the decision of General Manager, Rajban Unit, it will be subject to the jurisdiction of Court at Paonta Sahib only.
- m) Contractor shall all the time indemnify CCI against all claims for Compensation under the provisions of Workman Compensation Act 1923 or any other law for the time being in-force by or in respect of any workmen employed by him.
- n) The Corporation will not be liable for any compensation towards any loss to the contractor on account of non-availability of fronts or services due to reason beyond control of the Corporation.

- o) In case the contractor abandons the work before the completion of the contract period or fails to do the work to the satisfaction of CCI Management, the Corporation will be forced to get the work done from other agencies on the risk & cost of the contractor.
- p) The Management also reserves the right to terminate the contract immediately without any notice if the contractor is found indulged in malpractices.
- q) The Corporation shall not be responsible or liable for any credit facilities extended by the contractor to any of his customers.
- r) The contractor is solely responsible for providing medical or other facility at site for job execution to their workmen at his own cost.
- s) All instructions, which shall be issued to contractor by Engineer in-charge of Rajban Cement, Factory shall be deemed as part of the contract.
- t) The contractor has to be present himself or authorized representative on station with in-depth experienced during the entire course of work who will be responsible for the execution of work.
- u) Any Taxes, duties and levies impose by the Govt. during the period of contract shall be applied.
- v) The contractor should ensure that his deployed manpower is free from alcoholic consumption while on duty. Also, CCI management reserves the right to suspend or cancelled the running contract imposing the penalty as per the gravity/severity of the case.
- w) Contractor should adopt and fulfil the company rules and regulations/formalities for his deployed manpower for safe and smooth job execution during the complete duration.

**11- Other Points :**

- a. Any dismantling required to be carryout for the successful execution of work will be considered as scope of work.
- b. After completion of work , Housekeeping of the site and removal of the scrap from workplace & shifting to scrap yard

The above scope of work and terms & terms and conditions has been carefully read by me/us and I/We hereby accept the same.

Signature of Tenderer with seal  
(Name of the proprietor/Partner)

**Cement Corporation of India Limited**  
(A Govt. of India Enterprise ; ISO-9001:2015 Certified)  
**Rajban Cement Factory**  
Teh. : Paonta Sahib(HP)-173029.

**PART – IV**

**Scope Of Work:**

- 1- Opening & closing of top door of bag house as per requirement.
- 2- Dismantling & fitting of purging pipe.
- 3- Replacement /cleaning of bags Ø152 \* 10080 long along with removal & fitting of cages.
- 4- The tenderer has to depute sufficient manpower on 24\*7 basis for completion of the work in stipulated time period.
- 5- No bag and cages should be damage during dismantling and fitting of bags and cages.
- 6- Old/ removed bags to be shifted to scrap yard safely & securely will be solely in successful tenderer scope
- 7- All tools & tackles will be in scope of the tenderer.
- 8- PPE's & safety equipments will be in scope of tenderer.
- 9- All safety rules are to be followed during the work.

***Cement Corporation Of India Limited***

**( A Govt. of India Enterprise )**

( AN ISO 9001-2015 CERTIFIED )

**Rajban Cement Factory**

**INPUT-TAX CREDIT**

We are entitled for availing of INPUT-TAX Credit in respect of GST paid on materials/services. For availing INPUT-TAX Credit, following documents are required to be submitted along with supply of materials/services: -

- i) A clear GST invoice, having HSN code duly stamped and signed by the supplier.
- ii) The GST rate and amount should be clearly shown separately in the Tax-invoice.
- iii) The copy of the Tax-invoice or as specified in GST meant for transporter.

iv) In Addition to above supplier will also upload tax Invoice on GST Portal & pay GST to Govt.

Please confirm all the documents would be submitted along with each and every supply for availing the INPUT-TAX Credit. In case any of the documents is not submitted, INPUT-TAX Credit is not allowed by Tax authority on the GST paid by us, then the amount will be debited from your bill for the concerned supply or other payment.

Please submit this Annexure duly sealed and signed along with techno-commercial bid as token of acceptance of the above.

Signature of Tenderer  
with stamp & seal

***Cement Corporation Of India Limited***

( A Govt. of India Enterprise )

(AN ISO 9001-2015 CERTIFIED)

**Rajban Cement Factory**

**Technical Price Bid**

**Tender No.:** RCF/M&S/PJBH /2024-25/

**Tender Name :**

Sr. No.	Work Description	Approx Quantity (A)	( B ) Basic Price ( Rs./Bag including cages )	( C ) GST (%)	Total = ( A*B )+ (A*B*C )
1-	Replacement /cleaning of bags Ø152 * 10080 long along with removal & fitting of cages.	400 ± 20%			

Note :

1. Certified that the GST indicated as above are as per the prevailing Act of GST and Provision made there under.
2. If any doubt / clarification is there, bidder can clear his query either in Pre-Bid or later before submission of tender from CCI concerned executive.
3. The participants are requested to have a site visit before filling the competitive prices. Later on, otherwise, if any issue arises for execution after issuing Work Order, it will not be entertained.
4. No payment will be made other than the above elements.
5. The overall Lowest Bidder (L-1) shall be evaluated and will be given to single successful tenderer. The final decision will be reserved under discretion of CCI.

Signature of Tenderer

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_